

The Fitzwilliam Museum, Trumpington Street, Cambridge CB2 1RB
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PHOTOGRAPHIC ORDER FORM – PRIVATE, TEACHING OR RESEARCH USE

Please complete this form in BLOCK CAPITALS and fax, post, or email it to the address provided above. You will then be contacted by a member of our sales team to confirm the availability of the photographic material, the total cost (including postage & packing), and the delivery time. You will also be given an order reference number.

You can order prints and canvases for personal use online at: www.fitzwilliamprints.com, or from the Bridgeman Art Library at: www.bridgemanartondemand.com. Please contact us directly if you do not see the image you require online.

Name:	Our Ref:
Invoice Address:	Delivery Address (if different):
Telephone:	VAT No. (EU only):
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Order Details (please use a separate sheet if necessary)

Museum Accession No.	Artist/Maker	Title

Photographic Options

Digital & Prints	Price £	Qty	Total £
JPEG reference image for study (300dpi)	6.00		
Photo quality Inkjet Print A5 (148 x 210mm)	8.00		
Photo quality Inkjet Print A4 (210 x 297mm)	15.00		
Photo quality Inkjet Print A3 (297 x 420mm)	30.00		

The photographic department is no longer able to make film copies from microfilm. Please contact us if you wish to order digital copies from existing microfilm and we can provide a quotation. Orders for digital copies may take up to eight weeks to process.

New Photography Costs

2 dimensional watercolours, drawings, prints & manuscripts	£25.00 per image	
3 dimensional works (including both sides of a coin or medal)	£50.00 per image	

Orders for new photography are normally processed within 28 days, subject to availability. The Image Library reserves the right to charge an additional fee of not less than 50% of the appropriate fee for new photography required within 5 days, or for photography that will be particularly time consuming, or of items that require special handling.

Postage & Packing

	Price £	Please select
United Kingdom 1 st Class	4.00	
Special Delivery (Next Day)	6.00	
European Union Airsure	7.00	
Rest of the World Airsure	9.00	
Download from website	FREE	

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1. VAT, at the prevailing rate, will be charged in addition to the fees above. EU orders (excluding UK) may omit VAT if your EU VAT code is quoted on the order form. Our VAT No. is GB 823 8476 09.
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3. New photography will not be undertaken until payment has been received in full. **Please allow up to 28 days for the delivery of photographs or digital images from the date of payment.**
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